



Leicester  
City Council

## **MEETING OF THE NEIGHBOURHOOD SERVICES SCRUTINY COMMISSION**

**DATE: WEDNESDAY, 4 MARCH 2020**

**TIME: 5:30 pm**

**PLACE: Meeting Room G.01 - City Hall, 115 Charles Street, Leicester,  
LE1 1FZ**

### **Members of the Committee**

Councillor Thalukdar (Vice-Chair)

Councillors Ali, Aqbany, Govind, Joshi and Solanki

One Labour group vacancy

One unallocated non group place

For Monitoring Officer

#### **Officer contacts:**

**Anita Patel (Scrutiny Policy Officer)**

**Aqil Sarang (Democratic Support Officer),**

Tel: 0116 454 5591, e-mail: [Aqil.Sarang@leicester.gov.uk](mailto:Aqil.Sarang@leicester.gov.uk)

Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), from the Council's Customer Service Centre or by contacting us using the details below.

### Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### Further information

If you have any queries about any of the above or the business to be discussed, please contact:

**Aqil Sarang, Democratic Support Officer on 0116 454 5591.** Alternatively, email [Aqil.Sarang@leicester.gov.uk](mailto:Aqil.Sarang@leicester.gov.uk), or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

## **PUBLIC SESSION**

### **AGENDA**

#### **FIRE / EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

#### **3. MINUTES OF THE PREVIOUS MEETING**

**[Appendix A](#)**

The minutes of the meeting of the Neighbourhood Services Scrutiny Commission held on 15 January 2020 are attached and Members are asked to confirm them as a correct record.

#### **4. PETITIONS**

The Monitoring Officer to report on the receipt of any petitions submitted in accordance with the Council's procedures.

#### **5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

#### **6. NEIGHBOURHOOD SERVICES DIGITAL OFFER HIGHLIGHTING PUBLIC ACCESS COMPUTERS AND THE REPLACEMENT PROGRAMME**

The Director of Neighbourhood and Environmental Services submits a presentation highlighting Neighbourhood Services digital offer at neighbourhood buildings.

Members of the Commission are recommended to receive the presentation and pass any comments to the Director of Neighbourhood and Environmental Services for consideration.

**7. NOISE CONTROL - THE WORK OF THE COUNCIL'S NOISE CONTROL TEAM**

The Director of Neighbourhoods and Environmental Services will submit a presentation on the work of the Council's Noise Control Team.

Members of the Commission are recommended to receive the presentation and pass any comments to the Director of Neighbourhoods and Environmental Services for consideration.

**8. WORK PROGRAMME AND TASK GROUP UPDATE**      **Appendix B**

The current work programme for the Commission is attached. The Commission is asked to consider this and make comments and/or amendments as it considers necessary.

The Scrutiny Policy Officer will provide an update on work on the task group.

**9. ANY OTHER URGENT BUSINESS**